

Focus Sheet

Summary Organizer

After you have read and marked up the article, this focus sheet may help you get started.

Step One: Create the "T" S A T sentence

In _____
Title of the article in quotes, capitalize all "big" words, over five letters long, and all nouns and verbs.

from _____,
Source from name of magazine, newspaper (Don't forget to underline if handwritten, italicize if typed.)

Author or authors (In general, you can use just the last names of authors.)

- _____
Verb, for example:
- describe(s)
 - argue(s)
 - explain(s)
 - propose(s)
 - discuss(es)
 - interview(s)

TOPIC (Few words that describe, in general terms, what the article is about.)

Step Two: In your own words, briefly list the two to four main ideas in the order they appear in the article.

Main Idea One _____

Main Idea Two _____

Main Idea Three _____

Main Idea Four _____

If your article has less than 4 paragraphs, you may not have 4 main ideas.

Turn the paper over to plan your conclusion.



Conclusion: Write your opinion about the topic in the article. This should be 1 paragraph. It can agree with the views stated in the article or be against it. Use details (at least one) from the text to support your opinion.
