

**AMESBURY HIGH SCHOOL**  
**Reference Letter for Non-AHS Students to Attend School Function**

Dear School Administrator:

A student in your school, \_\_\_\_\_, has requested to come to a school function at Amesbury High School. It is our policy to check with each student's school to determine if their presence at an Amesbury High School function is appropriate.

Your signature below indicates that the above student at your school is in good standing and in your opinion has demonstrated behavior that would lead you to believe that their presence at our function will not cause a disturbance. We appreciate you taking your time to provide this character reference for your student.

Sincerely,



N. Roy Hamond  
Principal

Name of school: \_\_\_\_\_

\_\_\_\_\_ School Phone #

\_\_\_\_\_  
Principal's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Contact/ Phone #

AHS Student \_\_\_\_\_ Grade \_\_\_\_\_

Guest's emergency contact information: Cell \_\_\_\_\_ Other \_\_\_\_\_

**A COPY OF A PICTURE ID (SCHOOL ID, OR LICENSE) AS WELL AS A COMPLETED REFERENCE LETTER MUST BE SUBMITTED PRIOR TO RECEIVING APPROVAL TO ATTEND THE PROM/DANCE**