

Amesbury Elementary School Building Committee (AESBC)

Date:	Thursday, June 20, 2019
Location:	Amesbury High School Library
Time:	4:30 PM
Next Meeting:	08/15/2019 at 4:30 PM <i>(Changed after Meeting to 9/5/19)</i>



	Name	Association/Title	Affiliation
Y	Kenneth Gray	Mayor of Amesbury, Chair	(AESBC)
Y	Peter Hoyt	Amesbury School Committee	(AESBC)
N	Jared Fulgoni	Superintendent of Schools	(AESBC)
Y	Joan Liporto	Director of Business & Operations	(AESBC)
N	Walter Helliesen	Principal, Amesbury Elementary School	(AESBC)
Y	Joe McMilleon, Councilor	City Councilor	(AESBC)
N	Norm Fredette	School Facilities	(AESBC)
N	Laurie McAllister	CES Teacher	(AESBC)
N	Cristin Chabot	AES Teacher	(AESBC)
Y	Bruce McBrien	AES Teacher	(AESBC)
N	Mark Roccograndi	Parent / Community Member	(AESBC)
Y	Monique Griffin	Parent / Community Member	(AESBC)
N	John Donnell	Community Member	(AESBC)
N	Jim Queenan	AES Teacher	(AESBC)
N	Kyle Jacques	AES Teacher	(AESBC)
Y	Daniel Grayton	Mayor's Chief of Staff	(City)
Y	Donna DiNisco	Principal/DiNisco Design	(DiNisco)
N	Chris Huston	Designer/DiNisco Design	(DiNisco)
Y	Vivian Low	Project Manager / DiNisco Design	(DiNisco)
N	Caulen Finch	Project Architect / DiNisco Design	(DiNisco)
N	Tom Murphy	Project Executive / NV5	(NV5)
Y	Lynn Stapleton	Project Director / NV5	(NV5)
N	Jennifer Carlson	Project Manager / NV5	(NV5)
N	Tim Dorman	Project Manager / NV5	(NV5)

1. Call to Order

Mayor Gray called the Amesbury Elementary School Building Committee (AESBC) Meeting to order at 4:35 PM. A quorum was achieved at 4:45 PM prior to any votes being taken. Prior to achieving a quorum, the June 17, 2019 Community Forum was discussed.

2. Review of June 17, 2019 Community Forum

The Community Forum #6 presentation was shown and reviewed by DiNisco. The public comments noted at the forum were discussed in regard to how they are or could be incorporated.

A question was asked regarding the level of security at the new school. DiNisco outlined the following security measures being implemented:

- Cameras that capture vehicle license plates with ability for real time checks
- Cameras will be provided on the corners of the school with panoramic views to cover full exterior
- Bollards, signage wall and concrete benches will serve to prevent vehicles crashing into school
- Security film on all glazing at ground level
- Bullet-resistant glazing at public transaction window
- iPhone (camera/speaker) at the main entrance to allow screening of visitors before allowing entry
- Scanning of driver's license will occur at transaction window before being allowed through the interior vestibule door

<p><i>(Continued)</i></p> <ul style="list-style-type: none"> - There will be interior cameras in the hallways, mainly focused on exit doors - There will be live camera feed at the Police Department and Fire Department - There will be one-way film on glazing at the Principal and Main Office at ground level - There will be panic buttons and reverse call buttons in the classrooms - Lock-down at corridor doors to classrooms <p>Another question regarding energy efficiency was asked. DiNisco indicated that the school was designed for an energy savings of 28% over the MA Energy Code requirements.</p>
<p>3. Meeting Minutes</p>
<p>NV5 distributed the AESBC Meeting Minutes from the prior meeting held on May 23, 2019.</p> <p>Motion: Motion by Peter Hoyt, seconded by Mayor Gray to approve the 5/23/19 AESBC Meeting Minutes. The motion passed unanimously.</p>
<p>4. Invoices</p>
<p><u>Invoices</u></p> <p>The following invoices were submitted for approval:</p> <p>NV5 Invoice #127042 - \$5,000.00 (Schematic Design Services) DiNisco Design Invoice #9128 - \$66,667.00 (Schematic Design Services) DiNisco Design Invoice #9129 - 3,795.00 (Hancock's Existing Conditions Survey)</p> <p>Motion: Motion to approve the above Invoices made by Joe McMilleon, seconded by Peter Hoyt to approve the invoices totaling \$75,462.00 The motion passed unanimously.</p>
<p>5. Schematic Design Update</p>
<p>The Schematic Design is on schedule to be submitted on July 10, 2019 to meet MSBA's deadline for submission prior to the MSBA Board Meeting on August 28, 2019. Once the Schematic Design is submitted, a Project Scope and Budget Conference with MSBA will be scheduled for early August in advance of the MSBA Board Meeting. In this conference, the project scope in terms of design, square footage, enrollment grade configuration and total project costs and MSBA's participation in costs will be finalized.</p> <p><u>Overview of the Schematic Design Submission</u></p> <p><u>Project Scope</u></p> <p>The key components of the Project Scope were reviewed including the decisions regarding grade configuration, design enrollment, inclusion of PreK, site selection, selected site assessments, the key features of the new school and site improvements.</p> <p><u>Project Costs</u></p> <p>It was noted that there were two independent estimates performed and that a reconciliation process occurred. The two estimators were able to reconcile to less than a 1% variance. A handout was provided by NV5 that presented a summary of the two reconciled costs estimates.</p> <p>As part of the cost estimating process, a list of Value Engineering Items were developed. As the final project costs came in below the originally projected costs of \$62,500,000, there were no Value Engineering Items implemented. However, this list will be carried forward to be implemented in the future as needed should costs start to exceed the newly established Project Budget of \$60,513,570.</p> <p>It was indicated that the construction costs were now estimated to be \$48,976,932. This will now be the Project's Control Budget for construction. The Total Project Budget will now be held at \$60,513,570. This reflects soft costs at a low 23.55%. Utilizing a Design-Bid-Build construction delivery method, the SBC has assembled the most cost-effective yet educationally-appropriate Project for the City.</p>

(Continued)

The school will be LEED Silver certified. MSBA reimbursement rate has been set at 58.98% which includes the base rate of 55.63% with 3.35 incentive points for maintenance and LEED Silver certification. It was also noted that the budget included \$320,000 to help fund the Woodson Soccer Field.

The Total Project Budget Form was handed out and explained by NV5. The known ineligible costs were explained along with the cost per SF cap and the site cap.

The Mayor reported that the cost per average, single-family home per year for a 25-year bond would \$370/year.

Vote on the Schematic Design Submission and the Project Scope & Costs

It was noted that approval of the Schematic Design Submission to the MSBA and specifically the entire Project Scope presented within the submission and the Project Budget developed is a requirement for moving forward with the project.

Project Overview

98,195 Square Feet

Grades PreK - 2

Total Enrollment of 425 + 45 PreK Students

Construction Costs of \$48,976,932

Total Project Costs of \$60,513,570

Sustainability Goal of LEED Silver Certification

After a recap of the Project Overview, the following motion was made and vote taken:

Motion: Motion to approve the Amesbury Elementary School Schematic Design Submission and its submittal to MSBA was made by Joe McMilleon, seconded by Peter Hoyt. The motion passed unanimously.

6. **Project Meeting Schedules**

WORKING GROUP: A Working Group, headed by Amesbury Superintendent Dr. Fulgoni, as main contact, will gather input from faculty and staff and facilities personnel who will advise Dr. Fulgoni. Mr. Fulgoni will present information to the full AESBC for approval/action. Meetings will be primarily held bi-weekly on Thursdays at 9:00-11:00 AM with Dr. Fulgoni, DiNisco Design, NV5 and invited guests. Working Group Meetings will be temporarily suspended until the Design Development Phase begins in October, contingent upon a successful public vote.

BUILDING COMMITTEE: The Amesbury Elementary School Building Committee (AESBC) will meet monthly on the 4th Thursday of each month. The next AESBC Meeting is tentatively scheduled on August 15, 2019 at 3:30 PM in advance of the MSBA Board Meeting on August 28, 2019 in case there is any action required of the SBC. (The August 15, 2019 SBC Meeting was cancelled in August and the next SBC Meeting was scheduled for September 5, 2019 after the MSBA Board Meeting on August 28, 2019.)

Next Community Forum: To be Scheduled in September 2019 @ 7:00 PM

NV5 will send meeting maker for all meetings.

7. Other Business
<p>The consequences should the vote for the new school fails were presented. It was reiterated that at minimum, repairs would be required and the costs for repairs only would be \$34.5M. There would be no academic improvements and there would be very little difference in the appearance and function of the school. The City's share of the new school would be approximately \$36.6M. This should be clearly presented and explained at the next Community Forum.</p> <p>The reason for the October 8, 2019 vote date was explained. Every month delay impacts the design and construction schedule. Every month delay adds approximately \$125,000 to \$150,000 to the cost. MSBA has already delayed the Design with the grade configuration and enrollment issues.</p> <p>The City Council is scheduled to vote on the Special Election Date of October 8, 2019 on June 25, 2019. DiNisco is to send Daniel Grayton the AES Presentation in advance of June 25, 2019.</p> <p>Two Con Com Meetings have been held. Variances on building height and street frontage to ZBA is needed. It was noted that all Planning Board issues for AES go to City Council.</p>
8. Public Comment
<p>There were no public comments.</p>
9. Adjournment
<p>Peter Hoyt made a motion, seconded by Mayor Gray, to adjourn the AESBC Meeting 5:45 PM. The motion passed unanimously.</p>

These meeting minutes were prepared by NV5. Please notify NV5 within 48 hours of receipt of this document regarding any required corrections or clarifications.