

AMESBURY SCHOOL COMMITTEE POLICY

AMESBURY PUBLIC SCHOOLS

COMMUNITY USE OF SCHOOL FACILITIES REGULATION

KF-R

The use of facilities is governed by the following regulation.

1. At the time the application for use is approved, 50% of the cost of use must be paid. The balance of the cost is due within 15 days of the date of the scheduled event. Failure to pay all costs incurred may result in a denial of future use of school facilities.
2. School-related groups will be permitted reasonable use of school facilities without rental charge. Custodial and energy fees may apply.
3. All activities must be under competent adult supervision. In all cases, an assigned school employee will be present. The group using the facilities will be responsible for any damage to the building or equipment.
4. Groups receiving permission are restricted to the dates and hours approved and to the building area and facilities specified, unless prior approval for any requested changes.
5. Screening of personnel having contact with children is the responsibility of the organization requesting use of the facility.
6. The Amesbury Public Schools are latex and peanut sensitive environments. Please do not bring any latex balloons or peanut/nut products into the buildings.
7. Groups receiving permission are responsible at all times for the observance of fire and safety requirements.
8. Smoking on school property and property limits is not permitted.
9. Proper liability insurance will be required of all groups given permission to use school facilities.
10. In situations where there is no cost factor to the school system, or in situations where a mutual exchange of facilities is possible between the school system and the organization, rates may be modified or eliminated by the business administrator. In situations where extended usage for a long period of time is required, rates may be set at contract prices.
11. The School Committee reserves the right to cancel any permission granted.

Legal Ref. M.G.L. c272-40A

Adopted: 2000

Revised: 2005; 2009